

1. NAME

The club will be called Derby Trailblazers Basketball Club and will be affiliated to the National Governing Body [presently called Basketball England]

Vision Statement

- To offer coaching and competitive opportunities in basketball
- To promote the sport of basketball
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment

The aims and objectives of the club will be:

- To provide a high quality basketball programme at all age level
- To contribute to the development of and to provide a focus for basketball in Derby and Derbyshire
- To provide opportunities to participate, gain qualifications and experience in basketball in all of the following roles; player, referee, official, coach or administrator
- Efficient administration, financial management and communication

2. MEMBERSHIP

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted and the policies and rules of the National Governing Body for Basketball.

Members will be enrolled in one of the following categories:

- Senior playing member
- Junior playing member
- Associate member (any non-playing person)
- Honorary Life Members (Club Champions) awarded by the Club Committee for long service to the Club. No fee.
- All coaches, team followers and any other persons registered by the Club with Basketball England will be Associate Members without any additional fee.

Membership fees

Membership fees will be set annually and determined at the Annual General Meeting.

The annual membership fee for Senior playing members and Junior playing members will be the registration fee set by the National Governing Body for Basketball.

Volunteers and supporters of the club can become Associate Members upon payment of a £10 fee.

In addition players will pay a fee for participation in practice sessions and matches, to be decided at the Annual General Meeting. [Due to the re-negotiation of the Noel Baker arrangement it will not be practical this year, 2017, to set these fees, the Club Committee will advise once the negotiation is completed.]

The membership year shall start on 1 September each year (season), and renewed annually.

3. OFFICERS OF THE CLUB

The officers of the club will be:

- Chair
- Vice Chair
- Club Secretary
- Treasurer
- Fixtures Co-ordinator
- Publicity Co-ordinator
- Club Coaching Co-ordinator
- Fundraising Co-ordinator
- Compliance Co-ordinator
- Medical Co-ordinator
- Committee Secretary

Officers will be elected at the Annual General Meeting. It is acceptable for one person to act in more than one role. An Officer of the Club need not necessarily be a member of the Club.

4. COMMITTEE

The club will be managed through the Club Committee consisting of:

The Officers of the Club, plus a representative from each team competing for the club. Only these will have the right to vote at meetings of the Club Committee. No member can have more than one vote, even if they are members of the committee in more than one capacity. The Chair will have a casting vote only; this applies to Club Committee and General Meetings. The team representatives will be decided by each team in August/September and eligible to attend the Club Committee Meetings as soon as appointed. Each team will decide how the representative is selected. The representative will serve for one year, but can be re-selected in subsequent years.

In addition the Academy Director will be a voting member of the Club Committee.

The Club Committee will be convened by the Committee Secretary of the club and held no less than six times per year. [Normally the Club Committee will meet monthly on rotating days i.e. in month one the meeting will be held on Monday, month two – Tuesday, month three – Wednesday, month four Thursday, month five – Monday]

The quorum required for business to be agreed at Club Committee meetings will be: five Officers of the Club, plus four other Club Committee members

The Club Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Club Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Club Committee as necessary to fulfil its business.

The Club Committee will create a Standing Committee comprising Chair, Treasurer, Club Secretary plus 3 other members of the Club Committee. This Standing Committee can meet between Club Committee meetings as necessary to transact business requiring urgent attention in the short term. All Actions must be reported back to the next Club Committee meeting (for further consideration if necessary).

5. FINANCE

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on 31 May.

An audited statement of annual accounts will normally be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to two other officers.

6. ANNUAL GENERAL MEETINGS

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members (Senior Playing Members, Junior Playing Members, Associate Members and Honorary Life Members). The Annual General Meeting should be held in July.

The AGM will receive a report from officers of the Club Committee as necessary and a statement of the audited accounts.

Nominations for Officers of the Club Committee should be sent to the Club Secretary prior to the AGM, however nominations can be taken at the Annual General Meeting at the discretion of the Chair.

Elections of officers are to take place at the AGM.

The officers of the Club will be elected for 3 year terms (initially some will only be for 1 or 2 years) thus in 2017 all officers will be elected as follows:

The Chair, Treasurer, Club Coaching Co-ordinator and Fundraising Co-ordinator will be appointed for 3 years

The Vice Chair, Fixture Co-ordinator, Compliance Co-ordinator and Medical Co-ordinator will be appointed for 2 years.

The Club Secretary, Publicity Co-ordinator, and Committee Secretary will be appointed for 1

year.

Should a post not be filled at the Annual General Meeting the Club Committee shall have the authority to co-opt such persons as they deem fit to take on the post until the next Annual General Meeting.

All Club Committee Members, Senior Playing Members, Associate Members and Honorary Life Members have the right to vote at General Meetings. In addition Junior Playing Members may nominate one parent/guardian who will have the right to vote at General Meetings
The quorum for AGMs will be 20 voting members.

The Membership of the Derby Trailblazers Basketball Club shall be closed at midnight on 31 January, and members at that time will be eligible to vote at the Annual General Meeting

The Club Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

There will be no 'Any Other Business' at General Meetings, if a member wishes an issue to be discussed then a resolution must be presented to the Club Secretary 7 days before the date of the General Meeting.

7. DISCIPLINE AND APPEALS

Before submitting any complaint members should refer to the various Code of Conducts to establish what route a complaint should take. If the Code of Conduct is deemed not to apply then the following procedure should be followed.

All complaints regarding the behaviour of members should be submitted in writing to the Club Secretary. The Club Secretary will establish that any procedure outlined on a Code of Conduct has been followed, and if not will refer the matter back to the appropriate Officer in the Club. This should be forwarded to the Compliance Officer to investigate and produce a report to the Sub committee

An acknowledgement to the complainant should take place within 7 working days.

A sub-committee of the Club Committee will meet to hear complaints within 10 working days of a complaint being lodged. The sub-committee has the power to take appropriate immediate disciplinary action including the termination of membership.

The sub-committee will comprise of the Compliance Officer, Vice Chair, 2 Management team and 2 team representatives, none of whom shall have any association with the complainant. The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and (if internal) the member against whom the complaint was made within Two working days of the hearing and at least within 28 working days from the complaint being lodged with the Club Secretary Further the letter to whom the complaint has been made and the decision of the sub-committee should include a notice of how to appeal the decision.

There will be the right of appeal to the Club Committee, excluding the sub-committee members, following disciplinary action being announced. The appeal must be lodged with the Club Secretary within 5 working days of receipt of the sub-committee decision. The committee should consider the appeal within 10 working days of the Club Secretary receiving the appeal. The outcome of the appeal hearing should be notified in writing to the person who has made the appeal within 24 hours of the decision made.

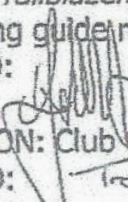
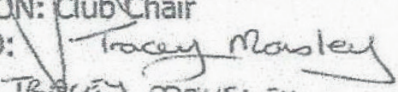
8. DISSOLUTION

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership in attendance.

In the event of dissolution, any assets of the club that remain will become the property of Derbyshire Area Basketball Association.

9. AMENDMENTS TO THE CONSTITUTION

The constitution will only be changed through agreement by majority vote at an AGM or EGM. The Club Committee will review the Constitution on an annual basis, and make recommendations to the Annual General Meeting for any proposed changes.

<u>Declaration</u>	
<i>Derby Trailblazers Basketball Club</i> hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.	
SIGNED: 	DATE: 20 th July 17
NAME: David Woodman	
POSITION: Club Chair	
SIGNED: 	DATE: 20 th July 17
NAME: Tracey Mousley	
POSITION: Club Secretary	